



COMMONWEALTH OF VIRGINIA DEPARTMENT OF WILDLIFE RESOURCES

Application for Establishment of Regulatory Markers on Public Waters of Virginia

Directions:

This application is a guide provided by the Commonwealth of Virginia Department of Wildlife Resources Waterways Program to aid applicants in completing application for Establishment of Regulatory Markers on Public Waters of Virginia, pursuant to Chapter 7 of Title 29.1-734 and 744, of the Code of Virginia and Administrative Code 4 VAC 15-370-50. This application is a fillable PDF and can either be completed electronically or handwritten (black or blue ink only). Either Digital or Handwritten signatures are acceptable.

Please complete this form and attach the necessary documents as specified in each section. The application should be emailed to Waterways.Management@dwr.virginia.gov. If email is unavailable, please mail one copy to the address below.

Virginia Department of Wildlife Resources
Attn: Waterways Program Manager
7870 Villa Park Drive
P.O. Box 90778
Henrico, VA 23228-0778

If you have any questions, or need any clarification, please do not hesitate to contact Virginia Department of Wildlife Resources Waterways Program Manager via phone, (804)356-1307, or email Waterways.Management@dwr.virginia.gov.

For questions about Private Aids to Navigation (PATON) or to submit an CG-2554 form, contact the PATON Manager at: SMB-D5Waterways-PATON@uscg.mil.

For information on US Army Corps of Engineers (USACE) permits and Section 10 please visit: <https://www.nao.usace.army.mil/Missions/Regulatory-Branch/>

Action Requested:

Please check the box for the type of request:

☐	Request to place & maintain Regulatory Marker(s)	☐	Change/Amend Current Approved Regulatory Marker(s)
☐	Discontinue or Repeal Existing Regulatory Marker(s)	☐	

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***Denotes required information in application**



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I. Applicant General Information:

*Date:		*Proposed Date of Installation:	
Name of Political Subdivision or Agency:			
Address:			
Telephone Number:			
*Name individual to be responsible for installation and maintenance:			
*Address:			
*Email:			
*Telephone Number:			

II. *Statement of Purpose for Requested Regulatory Waterways Marker(s):

Please include: (Text box below may be used for any additional comments and/or additional responsible parties' information.)

- 1) Attach a statement letter indicating the purpose for a regulatory waterway marker(s).
- 2) Political subdivision – Must attach copies of public notice and proposed regulation or ordinance, which has been issued prior to this application.



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III. *Location of Regulator Marker(s):

Body of Water:	
Name of Waterway(s) (If Applicable):	
Location:	
Type of Water: (river, lake, ICW, etc.):	
City:	
County:	

IV. *Scale Drawings:

☐ Attach a copy of a map, chart section, or drawing to a scale which will readily depict the proposed zoned area (represented with a polygon) to its surroundings showing the location of each marker listed in Section V to be placed in the water and its relation to nearby channels and water patterns.

☐ Scale Map Drawings using Google Earth (**Optional**)

- Open Google Earth
- Find the marker location using the "Search" bar in the top left corner (using the physical address or latitude and longitude).
- Use the "Add Placemark" button (yellow push-pin icon) to identify where each buoy or sign will be located.
- Using the placemark's properties (right-click the placemark under "Places" on the left side of the screen and click "Properties"), change the "Name" section for each marker to correspond with the Marker # in Section V on the application.
 - Also in properties, marker style & color can be adjusted to illustrate buoys and signs.
- Once all the markers are accurately located, go to, File, Save, **Save as Image**. This will save a JPEG file which you will send in the application package.

V. *Description of Regulatory Marker(s):

- Please download and fill out the "Virginia Marker Data Form".
- The "Virginia Marker Data Form" can be found here: [Virginia Data Marker Form](#)
- Each sign/buoy equals (1) reference number. This must match number(s) on scale drawing from Section IV.
- Attach and submit with application.

VI. Regulation Marker Source:

All markers must conform to specifications as listed in the *Rules for Uniform Regulatory Markers on the Public Waters of Virginia*. State below names of manufacturer of commercial markers that will be used, or, if obtained, otherwise, indicate source.

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VII. Certification

- 1) The applicant hereby agrees and certifies that all markers authorized by the Department will be installed in accordance with Virginia Administrative Code 4 VAC 15-370-50 and maintained in accordance with Virginia Administrative Code 4 VAC 15-370-51 at no expense to the Department; That all such regulatory markers will conform to the specifications, standards and conditions set forth in "Rules for Establishment of State Uniform Regulatory Markers on Public Waters of Virginia" and may be inspected at any time, without prior notice, by authorized personnel. Should regulatory markers not be maintained in satisfactory condition, the Department may order them removed at no expense to the Department.
- 2) The applicant, to the extent authorized by law, agrees and promises to hold harmless the Commonwealth of Virginia, its employees, agents or successors, from fault with respect to any claim or claims arising from alleged negligence in the placement, maintenance, operation, and removal any and all regulatory markers placed by the applicant pursuant to this application. Applicant further agrees to indemnify the Commonwealth of Virginia for any and all legal fees and costs incurred in defense of any suit brought against the State as a result of alleged negligence by the applicant in the placement, maintenance, operation, or removal of regulatory markers and the marking of any waters does not convey any exclusive privileges.

Signature: _____

Title: _____

To be Completed by DWR Staff:

Date Received:					
DWR Reviewer:					
Reviewer Telephone:					
Reviewer Email:					
Approved	☐	Approved with Modification	☐	Disapproved	☐
File Number issued:					
Comments:					